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|  | **Minutes**  **Exeter District Ambulance**  **Governing Board**  REGULAR MEETING  Meeting Room  302 E. Palm, Exeter California 93221  August 30, 2023  9:30 AM | President Marilyn Rankin  Vice President Myra Crookshanks  Secretary Rachel Orosco  Board Member Vacant  Board Member Vacant |  |

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| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE REGULAR BOARD OF DIRETORS MEETING OF AUGUST 30, 2023 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

*This meeting will be held in person and via teleconference. Members of the public may participate via Zoom, including listening to the meeting and providing public comment, by following the instructions below.*

Topic: August 2023 EDA Board Meeting

Time: Aug 30, 2023 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/89636971540?pwd=aTBLdlhwWlo0T0J2VmNiT2NZcU10dz09

Meeting ID: 896 3697 1540

Passcode: 190294

1. **OPENING**

* ***Meeting called to order at 09:31***

1. **Call to Order**
2. **Roll Call**

* ***M. Rankin, M. Crookshanks, and R. Orosco present in person.***

1. **Pledge of Allegiance**
2. **CLOSED SESSION**
   1. **PUBLIC COMMENT REGARDING CLOSED SESSION**

* ***No public comment about closed session***

*This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes*.

**CLOSED SESSION**

* ***Closed session at 09:33***

1. **Anticipated litigation (Significant exposure to litigation) pursuant to Government Code Section 54956.9 (d)(2). Agency representative: District Manager Stuart Nickels and District counsel Thomas Degn.**

*RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY*

* ***Reconvened to open session with nothing to report at 09:37***

1. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

* ***No public comment***

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + None

1. **PUBLIC HEARINGS**
   * None

*Member of the public wishing to address the Board on these items should raise their hand when the Agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.*

1. **NEW OR CONTINUING BUSINESS**
2. Report from District Manager on state of the District to include personnel, finance, operations, equipment, and response time compliance.

* ***District manager reported on all the items listed above in detail.***

1. Discussion and vote to approve the 23/24 fiscal year budget.

* ***23/24 budget discussed in detail, Motion made by M. Crookshanks to approve budget, 2nd by R. Orosco, passed 3-0-0***

1. Discussion regarding options for the District to have a professional service update and write a current policy and procedures manual for the District.

* ***Direction from the board of directors given to the manager to obtain price quotes for professional services***

1. Discussion regarding District office and Exeter station appearance and renovation.

* ***Direction from the board of directors given to the manager to obtain price quotes for professional services***

1. Discussion and vote to remove past Board of Directors Adam Pfenning and John McGill from the District Bank of Sierra account signers list.

* ***Motion made by M. Crookshanks to remove above mentioned former board of directors from the Bank of Sierra signers list, 2nd by R. Orosco, passed 3-0-0***

1. Discussion and vote to add new Board of Directors Myra Crookshanks and Rachel Orosco to the District Bank of Sierra account signers list.

* ***Motion made by M. Crookshanks to add above mentioned board of directors to the Bank of Sierra signers list, 2nd by R. Orosco, passed 3-0-0***

1. Discussion and vote to ratify a new lease with the Woodlake Fire District for use of a building on the Woodlake Fire District grounds as a Woodlake station for Exeter District Ambulance.

* ***Motion made by M. Crookshanks to ratify the lease with the Woodlake Fire District , 2nd by R. Orosco, passed 3-0-0***

1. Discussion and vote to ratify a Material of Understanding between Exeter District Ambulance and the Lindsay Hospital District pertaining to the ownership and continued use of a 2007 International ambulance.

* ***Motion made by M. Crookshanks to ratify the MOU with the Lindsay Hospital District, 2nd by R. Orosco, passed 3-0-0***

1. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **ADJOURNMENT**

* ***Meeting adjourned at 11:23***

The next Regular Board Meeting: Wednesday October 25, 2023

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| **Copies of the agenda are available for review 72 hours prior to the meeting at the District Office in accordance with California Government Code section 54954.2. Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at:** [**https://www.edaems.com**](https://www.edaems.com)**. Copies of materials discussed during the Meeting will be available to the general public during the meeting in accordance with California Government Code 54957.5, subd. (c)**  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |