



## AGENDA

### Exeter District Ambulance Governing Board REGULAR MEETING

302 E. Palm St., Exeter, CA 93221  
Monday, June 24, 2019, 5:30 pm  
District Office Meeting Room

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Tony Miller
Board Member	VACANT

The Exeter District Ambulance Board of Director welcomes you to its meeting and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

#### OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

#### AGENDA APPROVAL

#### PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)

*This portion of the meeting is reserved for the members of the public to address the Board on items that are not on the Agenda and are within the subject matter jurisdiction of the board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to thirty (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.*

#### CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item; it will be enacted at the request of any member of the Board and made a part of the regular agenda.*

- A. Approval of Meeting Minutes June 3, 2019
- B. Approval of Collections/Write Offs – May 2019

#### PUBLIC HEARINGS

- None

*Members of the public wishing to address the Board on these items should raise their hand when the Agenda item is called and the President will recognize you at that time. You will have three minutes to comment.*

#### UNFINISHED BUSINESS

- A. Expansion of Woodlake Operations
  - 1. Woodlake status and plan, update
- B. Collection Agency review
  - 1. Consider approval of a new Agency

### **C. Contract Grant Writer**

1. Update and activity

2

## **NEW BUSINESS**

### **A. Reports from District Accountant (informational only)**

1. Monthly Income Statement: May 2019
2. Profit and Loss Summary: May 2019

### **B. Non-EDA Crews at EDA stations**

Discussion of existing policy

## **BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS**

## **REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)**

- A. District Operations
- B. Compliance Update
- C. Three Rivers Update

## **PUBLIC COMMENT REGARDING CLOSED SESSION**

*This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to five (5) minutes.*

## **CLOSED SESSION**

### **A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

Agency Designated Representatives: District Manager

Employee Organization: TEAMSTERS LOCAL #517

### **B. Employee Performance Evaluation**

Title: District Manager

## **RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY**

## **ADJOURNMENT**

**Next Regular Meeting: July 22, 2019**

Agenda packets are available for review 72 hours prior to the meeting at the District Office. Office hours are Monday to Friday 8 AM to 5 PM, excluding holidays.

Any documents/writings provided to a majority of the Board less than 72 hours before the Regular Meeting regarding an item on this agenda will be made available for public inspection during normal business hours at the District Office located at 302 E. Palm Street, Exeter, CA 9322.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during normal business hours as listed above. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



**MINUTES**  
**Exeter District Ambulance**  
**Governing Board**  
**REGULAR MEETING**

District Office Meeting Room  
 302 E. Palm St., Exeter, CA 93221  
 Monday, June 3, 2019, 5:30pm

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Tony Miller
Board Member	VACANT

**Present** Adam Pfenning (AP), Tony Miller (TM), Diana Mendez (DM),  
**Also Present** District Counsel Hilda Montoy (HM), District Manager Peter Sodhy (PS),

**OPENING**

- Call to Order – Mr. Pfenning at 5:30pm
- Roll Call – Mr. Pfenning
- Pledge of Allegiance – Mr. Pfenning

**AGENDA APPROVAL**

A motion was made (DM) and seconded (TM). 3-0-0.

**PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)**

1. No comments from the public

**CONSENT CALENDAR**

**A. Approval of Meeting Minutes for Regular Meeting of April 22 , 2019**

A motion was made (DM) and seconded (AP). 3-0-0.

**PUBLIC HEARINGS**

- None

**UNFINISHED BUSINESS**

**A. Expansion of Woodlake Operations**

PS reported that an apparent impasse exists with CCEMSA awaiting APATC support of the proposed plan before taking action on the compliance clock issue, and APATC awaiting CCEMSA agreement on the compliance clock issue before officially supporting the proposed plan. PS will attempt to work with APATC to provide “conditional” support which should then allow CCEMSA to proceed with work on the compliance clock issue. All this has to occur before EDA may relocate from part time at Lemon Cove to full time at Woodlake.

**B. Collection Agency review**

Positive responses to reference checks have been received for Financial Credit Network. This will put on the agenda for a possible vote at the next meeting.

**C. Contract Grant Writer**

PS has been unsuccessful thus far in locating an available grant writer with specific Government grant writing experience, specifically in large FEMA grants. The search continues.

**D. Budget Cycle Planning**

PS presented the draft budget as reviewed by AP. The board did not have any further questions regarding details of the proposed budget. A motion was made for adoption of the proposed budget (DM) and seconded (AP). Motion carried 3-0-0.

## **NEW BUSINESS**

### **A. Reports from District Accountant (informational only)**

Financials were presented. DM asked PS to find out when and how the GEMT QAF payments out were recorded. This will be reported back at the next meeting.

## **BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS**

### **A. Review of Election and Appointment Procedure**

District Counsel recommends a letter from the EDA board requesting that the Board of Supervisors appoint a Director to fill the available appointable position. District Counsel will write the letter. PS will contact EDA board directors to sign the letter and then send it to the Board of Supervisors.

## **REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)**

PS reported that EDA has met compliance requirements for the first quarter 2019 (January through March). April and May appeals have not yet been evaluated and there is a slight concern about how May's compliance will pan out.

Transport numbers for April are good and continues a trend of good performance.

To date we have paid out approximately \$35,000 in two quarterly payments to GEMT for the QAF program. Will have to pay an additional \$40,000 by June 14<sup>th</sup>. This means we will have paid about \$75,000 for the 4 quarters 18/19 with no actual expected date of reimbursement from this program. Although we do expect the reimbursements to be up to three times the fees paid, we are still concerned about the lack of a definite reimbursement date. The only good news is that we have not had to tap into Money Market or LAIF funds as yet.

Staff evaluations have been completed for all qualifying employees who met a minimum number of shifts or hours over the last six months. This represents the year-end evaluations and will help set the stage for the coming new fiscal year. This process also included confidential employee evaluations of the District Manager's performance which was handed to the board in sealed envelopes.

## **PUBLIC COMMENT REGARDING CLOSED SESSION**

A. No public comments

## **CLOSED SESSION – 6:02pm**

### **A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

Agency Designated Representative: District Counsel

Unrepresented Employee: District Manager

### **B. Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

Agency Designated Representatives: District Manager and District Counsel

Employee Organization: TEAMSTERS LOCAL #517,

## **RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY – 6:15pm**

A motion was made to approve the Side Letter Agreement (with corrected date) by TM and seconded (DM). Motion passed 3-0-0.

A motion was made (TM) to approve the First Amendment of the District Manager's contract with a start date of May 1<sup>st</sup> and seconded (DM). Motion carried 3-0-0.

**ADJOURNMENT**

Motion to adjourn (DM) seconded (TM) at 6:18pm. 3-0-0.

**Next Regular Meeting: June 24, 2019, 5:30pm**

**MINUTES CERTIFICATION**

I, Diana Mendez, Board Secretary, Exeter District Ambulance, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the Board meeting held on the first date above at Meeting Room 302 E. Palm Street, Exeter, CA.

Date: June 24. 2019

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Diana Mendez  
Board Secretary



## Balance Sheet

As of May 31, 2019

	May 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1004 · Bank of Sierra Checking	118,956.16
1006 · Bank of Sierra Money Market	60,960.20
1005 · LAIF	168,700.09
1030 · Petty Cash	150.00
Total Checking/Savings	348,766.45
Accounts Receivable	
1200 · Account Receivable	303,787.47
1210 · Allowance for Bad Debt	-60,000.00
Total Accounts Receivable	243,787.47
Other Current Assets	
1260 · Other Receivables	-13,957.79
1200-05 · Accrued Interest	800.49
1400 · Prepaid Expenses	7,268.48
Total Other Current Assets	-5,888.82
Total Current Assets	586,665.10
Fixed Assets	
1500 · Fixed Assets	
1450.0 · Other Asset - Grant Equipment	5,145.45
1500-05 · Land	141,820.00
1500-10 · Buildings and Improvements	505,359.66
1500-20 · Vehicles & Medical Equipment	738,304.01
1500-30 · Office Equipment & Fixtures	71,522.86
Total 1500 · Fixed Assets	1,462,151.98
1600 · Allowance for Depreciation	-1,011,336.71
Total Fixed Assets	450,815.27
Other Assets	
1700.0 · Deferred Outflows of Resources	226,317.70
Total Other Assets	226,317.70
<b>TOTAL ASSETS</b>	<b>1,263,798.07</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	47,049.11
Total Accounts Payable	47,049.11
Other Current Liabilities	
2160 · Accrued Expenses	23,264.70
2100 · Payroll Liabilities	
2100-10 · California PR Taxes	1,715.26
2100-20 · Federal PR Taxes	6,028.24
2100-30 · CalPERS	2,487.05
2100-50 · Union Dues	159.00
2100 · Payroll Liabilities - Other	1,774.10
Total 2100 · Payroll Liabilities	12,163.65
2150 · Accrued Vacation, Sick Pay	29,696.35
Total Other Current Liabilities	65,124.70

## EXETER DISTRICT AMBULANCE

## Balance Sheet

As of May 31, 2019

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	May 31, 19
Total Current Liabilities	112,173.81
Long Term Liabilities	
2211 · Net Pension Liability	569,451.96
2900.0 · Deferred inflows of Resources	77,753.00
Total Long Term Liabilities	647,204.96
Total Liabilities	759,378.77
Equity	
33000 · Reserve for Contingencies	52,500.00
32000 · Unrestricted Net Assets	502,361.48
Net Income	-50,442.18
Total Equity	504,419.30
TOTAL LIABILITIES & EQUITY	1,263,798.07

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## EXETER DISTRICT AMBULANCE

## Profit &amp; Loss

July 2018 through May 2019

	Jul '18 - May 19
Ordinary Income/Expense	
Income	
4010 · Services Revenue	
5030 · Other Charge Write-off	-249,802.19
5020 · Contractual Write-Off	-5,541,163.74
4010-10 · Revenue Adjustment	458,008.86
4010 · Services Revenue - Other	7,000,543.15
Total 4010 · Services Revenue	1,667,586.08
4015 · Bad Debt Recovery	4,850.19
4020 · Miscellaneous Income	
4020-20 · Interest Income	63.08
4020-40 · Other Income	121,907.27
Total 4020 · Miscellaneous Income	121,970.35
4030 · Tax Revenue	284,885.30
4040 · Overpayments	-17,695.63
Total Income	2,061,596.29
Cost of Goods Sold	
5040 · Bad Debt Expense	159,068.35
Total COGS	159,068.35
Gross Profit	1,902,527.94
Expense	
5050 · Refunds	358.82
6805 · Special District Expenses	36,817.35
5065 · Bank service charge	3,711.09
6200 · Communications	
6200-10 · Dispatch	86,061.17
6200-30 · Telephone	10,330.67
6200 · Communications - Other	3,544.05
Total 6200 · Communications	99,935.89
6270 · Fines and Assessments	22,395.00
6300 · Fuel & Oil	64,680.03
6400 · Insurance	
6400-10 · General Liability Insurance	50,615.50
6400-20 · Health Insurance	117,486.35
6400-40 · Worker's Compensation Insurance	24,697.45
6400-50 · AFLAC Insurance	-270.08
Total 6400 · Insurance	192,529.22
6500 · Maintenance	
6500-10 · Buildings and Grounds	6,108.68
6500-20 · Computers and Equipment	10,359.33
6500-30 · Vehicle Maintenance	94,146.50
Total 6500 · Maintenance	110,614.51
6510 · Memberships	1,024.00
6520 · Miscellaneous	0.00
6530 · Office Expense	16,444.53
6600 · Professional Services	
6600-40 · Consulting Services	5,489.00
6600-10 · Accounting Services	36,962.50
6600-20 · Legal Services	20,253.80
6600 · Professional Services - Other	12,680.00
Total 6600 · Professional Services	75,385.30
6650 · Publications and Legal Notices	315.00
6700 · Payroll Expenses	

**Profit & Loss**

July 2018 through May 2019

	Jul '18 - May 19
6700-20 · Regular Wages	1,078,621.54
6700-30 · Payroll Taxes	33,431.44
6700-40 · PERS - Company Contribution	111,645.64
6700 · Payroll Expenses - Other	1,139.20
<b>Total 6700 · Payroll Expenses</b>	<b>1,224,837.82</b>
6800 · Rents	18,182.68
6810 · Service and Supplies	
6810-10 · Medical Supplies	62,084.38
6810 · Service and Supplies - Other	645.00
<b>Total 6810 · Service and Supplies</b>	<b>62,729.38</b>
6820 · Training/Seminars and Supplies	3,834.00
6830 · Travel and Transportation	0.00
6850 · Uniform Allowance	9,428.89
6900 · Utilities	
6900-10 · Gas and Electric	8,332.92
6900-20 · Water and Sewer	1,413.69
<b>Total 6900 · Utilities</b>	<b>9,746.61</b>
<b>Total Expense</b>	<b>1,952,970.12</b>
<b>Net Ordinary Income</b>	<b>-50,442.18</b>
<b>Net Income</b>	<b>-50,442.18</b>

**EXETER DISTRICT AMBULANCE**  
**Profit & Loss Prev Year Comparison**  
 July 2018 through May 2019

	Jul '18 - May 19	Jul '17 - May 18	\$ Change
Ordinary Income/Expense			
Income			
4010 · Services Revenue			
5030 · Other Charge Write-off	-249,802.19	-327,356.97	77,554.78
5020 · Contractual Write-Off	-5,541,163.74	-4,928,442.92	-612,720.82
4010-10 · Revenue Adjustment	458,008.86	340,864.05	117,144.81
4010 · Services Revenue - Other	7,000,543.15	6,491,973.61	508,569.54
Total 4010 · Services Revenue	1,667,586.08	1,577,037.77	90,548.31
4015 · Bad Debt Recovery	4,850.19	14,528.28	-9,678.09
4020 · Miscellaneous Income			
4020-20 · Interest Income	63.08	774.51	-711.43
4020-40 · Other Income	121,907.27	72,136.18	49,771.09
Total 4020 · Miscellaneous Income	121,970.35	72,910.69	49,059.66
4030 · Tax Revenue	284,885.30	271,619.37	13,265.93
4040 · Overpayments	-17,695.63	-18,435.76	740.13
Total Income	2,061,596.29	1,917,660.35	143,935.94
Cost of Goods Sold			
5040 · Bad Debt Expense	159,068.35	180,909.59	-21,841.24
Total COGS	159,068.35	180,909.59	-21,841.24
Gross Profit	1,902,527.94	1,736,750.76	165,777.18
Expense			
5050 · Refunds	358.82	0.00	358.82
6805 · Special District Expenses	36,817.35	0.00	36,817.35
5065 · Bank service charge	3,711.09	2,839.05	872.04
6200 · Communications			
6200-10 · Dispatch	86,061.17	84,722.00	1,339.17
6200-30 · Telephone	10,330.67	9,370.98	959.69
6200 · Communications - Other	3,544.05	2,657.67	886.38
Total 6200 · Communications	99,935.89	96,750.65	3,185.24
6270 · Fines and Assessments	22,395.00	1,285.00	21,110.00
6300 · Fuel & Oil	64,680.03	55,709.38	8,970.65
6400 · Insurance			
6400-10 · General Liability Insurance	50,615.50	44,059.75	6,555.75
6400-20 · Health Insurance	117,486.35	76,920.43	40,565.92
6400-40 · Worker's Compensation Insurance	24,697.45	50,963.15	-26,265.70
6400-50 · AFLAC Insurance	-270.08	-62.15	-207.93
Total 6400 · Insurance	192,529.22	171,881.18	20,648.04
6450 · Interest Expense	0.00	9.13	-9.13
6500 · Maintenance			
6500-10 · Buildings and Grounds	6,108.68	7,179.89	-1,071.21
6500-20 · Computers and Equipment	10,359.33	19,247.09	-8,887.76
6500-30 · Vehicle Maintenance	94,146.50	110,739.28	-16,592.78
Total 6500 · Maintenance	110,614.51	137,166.26	-26,551.75
6510 · Memberships	1,024.00	1,025.00	-1.00
6520 · Miscellaneous	0.00	0.00	0.00
6530 · Office Expense	16,444.53	14,384.34	2,060.19
6600 · Professional Services			
6600-40 · Consulting Services	5,489.00	18,489.00	-13,000.00
6600-10 · Accounting Services	36,962.50	31,231.75	5,730.75
6600-20 · Legal Services	20,253.80	47,901.00	-27,647.20
6600 · Professional Services - Other	12,680.00	12,000.00	680.00
Total 6600 · Professional Services	75,385.30	109,621.75	-34,236.45
6650 · Publications and Legal Notices	315.00	307.50	7.50
6700 · Payroll Expenses			
6700-20 · Regular Wages	1,078,621.54	877,598.64	201,022.90
6700-30 · Payroll Taxes	33,431.44	31,985.11	1,446.33
6700-40 · PERS - Company Contribution	111,645.64	96,186.71	15,458.93
6700 · Payroll Expenses - Other	1,139.20	7,213.49	-6,074.29
Total 6700 · Payroll Expenses	1,224,837.82	1,012,983.95	211,853.87
6800 · Rents	18,182.68	13,157.17	5,025.51
6810 · Service and Supplies			
6810-10 · Medical Supplies	62,084.38	59,165.88	2,918.50

**EXETER DISTRICT AMBULANCE**  
**Profit & Loss Prev Year Comparison**  
 July 2018 through May 2019

	Jul '18 - May 19	Jul '17 - May 18	\$ Change
6810 · Service and Supplies - Other	645.00	3,035.99	-2,390.99
<b>Total 6810 · Service and Supplies</b>	<b>62,729.38</b>	<b>62,201.87</b>	<b>527.51</b>
6820 · Training/Seminars and Supplies	3,834.00	336.00	3,498.00
6830 · Travel and Transportation	0.00	0.00	0.00
6850 · Uniform Allowance	9,428.89	6,809.71	2,619.18
6900 · Utilities			
6900-10 · Gas and Electric	8,332.92	6,371.15	1,961.77
6900-20 · Water and Sewer	1,413.69	1,082.88	330.81
6900 · Utilities - Other	0.00	799.95	-799.95
<b>Total 6900 · Utilities</b>	<b>9,746.61</b>	<b>8,253.98</b>	<b>1,492.63</b>
<b>Total Expense</b>	<b>1,952,970.12</b>	<b>1,694,721.92</b>	<b>258,248.20</b>
<b>Net Ordinary Income</b>	<b>-50,442.18</b>	<b>42,028.84</b>	<b>-92,471.02</b>
<b>Net Income</b>	<b>-50,442.18</b>	<b>42,028.84</b>	<b>-92,471.02</b>

## EXETER DISTRICT AMBULANCE

6/20/2019 8:38 AM

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Register: 1004 · Bank of Sierra Checking

From 05/01/2019 through 05/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/01/2019			12000 · *Undeposited ...	Deposit		X	25.00	108,463.97
05/01/2019			12000 · *Undeposited ...	Deposit		X	150.00	108,613.97
05/01/2019			12000 · *Undeposited ...	Deposit		X	50.00	108,663.97
05/01/2019			12000 · *Undeposited ...	Deposit		X	100.00	108,763.97
05/01/2019			12000 · *Undeposited ...	Deposit		X	100.00	108,863.97
05/01/2019			12000 · *Undeposited ...	Deposit		X	4,541.29	113,405.26
05/01/2019		QuickBooks Payroll ...	6700 · Payroll Expenses	Created by Dir...	1.60	X		113,403.66
05/01/2019	EFT	Department of Health...	6805 · Special District ...	GEMT QAF	15,339.84	X		98,063.82
05/01/2019	EFT	ADT Security Service	6500 · Maintenance:65...		131.11	X		97,932.71
05/02/2019			12000 · *Undeposited ...	Deposit		X	100.00	98,032.71
05/02/2019			12000 · *Undeposited ...	Deposit		X	423.19	98,455.90
05/02/2019	DD	Chadi Kahwaji Incor...	6600 · Professional Ser...	Service for Ma...	1,000.00	X		97,455.90
05/02/2019		QuickBooks Payroll ...	-split-	Created by Pay...	32,395.14	X		65,060.76
05/03/2019			12000 · *Undeposited ...	Deposit		X	9,487.23	74,547.99
05/03/2019			12000 · *Undeposited ...	Deposit		X	200.00	74,747.99
05/03/2019			12000 · *Undeposited ...	Deposit		X	8,622.44	83,370.43
05/03/2019			12000 · *Undeposited ...	Deposit		X	50.00	83,420.43
05/03/2019	8437	Teamsters Local 517	2100 · Payroll Liabiliti...		1,669.00	X		81,751.43
05/03/2019	8438	CA State Disburseme...	-split-	Remittance ID...	379.14	X		81,372.29
05/03/2019	8441	Weber, Darci D	-split-		199.74	X		81,172.55
05/03/2019	DD	Aversa, Linda M.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Banuelos, Peter	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Caezza, Anthony J	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Carnes, Kevin M	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Garcia, Jesse C.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Garcia, Tony	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	George, Kathryn A	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Gray, Cresencia M	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Handley, Misty B.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Hobbs, Rebecca D	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Huckins, Anthony L.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Johnson, Travis J	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Jones, Steven W.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Lindsey, Michael T	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Lopez, Michael A.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	McCoy, Brian R.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Pleytez, Nelson O	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Ray, Allen D	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		81,172.55

## EXETER DISTRICT AMBULANCE

6/20/2019 8:38 AM

Register: 1004 · Bank of Sierra Checking

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From 05/01/2019 through 05/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/03/2019	DD	Ruiz Rodriguez, Mic...	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Serrato, Eliza	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Stahl, Timothy B.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Thomas, Jeremy J.	-split-	Direct Deposit		X		81,172.55
05/03/2019	DD	Sodhy, Peter K.	-split-	Direct Deposit		X		81,172.55
05/06/2019			-split-	Deposit		X	30.00	81,202.55
05/06/2019			12000 · *Undeposited ...	Deposit		X	17,509.01	98,711.56
05/06/2019			12000 · *Undeposited ...	Deposit		X	25.00	98,736.56
05/06/2019			12000 · *Undeposited ...	Deposit		X	75.00	98,811.56
05/06/2019			12000 · *Undeposited ...	Deposit		X	150.00	98,961.56
05/06/2019			12000 · *Undeposited ...	Deposit		X	2,078.86	101,040.42
05/06/2019	EFT	United States Treasury	-split-	94-2484636	5,190.66	X		95,849.76
05/06/2019	EFT	EDD	-split-	499-0397-4	1,679.85	X		94,169.91
05/07/2019			12000 · *Undeposited ...	Deposit		X	764.04	94,933.95
05/07/2019	EFT	CA Public Employee...	-split-	1894	3,615.11	X		91,318.84
05/07/2019		QuickBooks Payroll ...	-split-	Created by Pay...	260.51	X		91,058.33
05/08/2019			12000 · *Undeposited ...	Deposit		X	838.28	91,896.61
05/08/2019			12000 · *Undeposited ...	Deposit		X	200.00	92,096.61
05/08/2019			12000 · *Undeposited ...	Deposit		X	100.00	92,196.61
05/08/2019		QuickBooks Payroll ...	6700 · Payroll Expenses	Created by Dir...	1.60	X		92,195.01
05/08/2019	DD	Martinez, Yvette	-split-	Direct Deposit		X		92,195.01
05/09/2019			6520 · Miscellaneous	Deposit		X	109.03	92,304.04
05/09/2019	DD	Nelson O Pleytez 1	6520 · Miscellaneous	Direct Deposit	109.03	X		92,195.01
05/09/2019	EFT	United States Treasury	-split-	94-2484636	70.72	X		92,124.29
05/09/2019	EFT	EDD	-split-	499-0397-4	20.28	X		92,104.01
05/09/2019	EFT	State Compensation I...	6400 · Insurance:6400-...	Policy # 91367...	2,417.07	X		89,686.94
05/10/2019			12000 · *Undeposited ...	Deposit		X	6,739.03	96,425.97
05/10/2019			12000 · *Undeposited ...	Deposit		X	104.30	96,530.27
05/10/2019			12000 · *Undeposited ...	Deposit		X	6,546.49	103,076.76
05/13/2019			12000 · *Undeposited ...	Deposit		X	11,726.25	114,803.01
05/13/2019			12000 · *Undeposited ...	Deposit		X	96.30	114,899.31
05/14/2019			12000 · *Undeposited ...	Deposit		X	50.00	114,949.31
05/14/2019	8442	Overpayment Recovery	4040 · Overpayments	Call# T-19165	139.03			114,810.28
05/14/2019	8443	Randy Ishida	4040 · Overpayments	Call# 19398	143.35	X		114,666.93
05/14/2019	8444	Theresa Brisco	4040 · Overpayments	Call# T-18648	200.00	X		114,466.93
05/14/2019	8445	Janette Kay	4040 · Overpayments	Call# T-18762	100.00			114,366.93
05/14/2019	8446	Douglas Goodale	4040 · Overpayments	Call# 20061	9.00			114,357.93
05/14/2019	8447	Staples Credit Plan	-split-	Acct. No. 6011...	459.18	X		113,898.75
05/14/2019	8448	Montoy Law Corp.	6600 · Professional Ser...	Client# 9036	1,060.00	X		112,838.75
05/14/2019	8449	Debra Hood, CPA	-split-	April 2019 Acc...	1,500.00	X		111,338.75

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From 05/01/2019 through 05/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/14/2019	8450	CenCal Distributing I...	-split-	Monthly Water	49.50	X		111,289.25
05/14/2019	8451	Palm Occupational ...	6810 · Service and Sup...	Inv.# 156113	170.00	X		111,119.25
05/14/2019	8452	Select Business Syste...	-split-	Acct.# 203167	106.50	X		111,012.75
05/14/2019	8453	Beatwear	-split-		1,383.19	X		109,629.56
05/14/2019	8454	HealthWise Services	6810 · Service and Sup...	Cust# 000025	287.50	X		109,342.06
05/14/2019	8455	Lindsey, Michael T	6820 · Training/Semin...	EMT Recertific...	82.00	X		109,260.06
05/14/2019	8456	Weathertech	6500 · Maintenance:65...	Inv.# 5516	649.37	X		108,610.69
05/14/2019	8457	Alberto Gomez	-split-	April 2019	120.00	X		108,490.69
05/14/2019	8458	Frontier Communicat...	6200 · Communication...	Acct# 559-594-...	338.65	X		108,152.04
05/14/2019	8459	Valley Pacific Petrol...	6300 · Fuel & Oil	Acct. 71166	2,622.65	X		105,529.39
05/14/2019	8460	County of Tulare- Ge...	6800 · Rents	Inv.# 019454	1,146.32	X		104,383.07
05/14/2019	8461	Air Mobile Commun...	6500 · Maintenance:65...	Inv.# 32405	965.65	X		103,417.42
05/14/2019	8462	Pitney Bowes Global...	6530 · Office Expense	Lease Acct. # 0...	255.76	X		103,161.66
05/14/2019	8463	SoCalGas	6900 · Utilities:6900-1...	Acct# 170 015 ...	27.39	X		103,134.27
05/14/2019	8464	Jack Griggs, Inc.	6300 · Fuel & Oil	Acct. 0032460	571.98	X		102,562.29
05/14/2019	8465	Central Valley Auto...	6500 · Maintenance:65...	Inv.# 41971	85.00	X		102,477.29
05/14/2019	8466	EMD, Networking S...	-split-	Inv.# 93800	166.25	X		102,311.04
05/14/2019	8467	Tulare County Cons. ...	-split-	Inv.# 19-05-06	8,694.00	X		93,617.04
05/14/2019	8468	SoCalGas	6900 · Utilities:6900-1...	Acct# 146 816 ...	13.11	X		93,603.93
05/14/2019	8469	SoCalGas	6900 · Utilities:6900-1...	Acct# 142 616 ...	50.02	X		93,553.91
05/14/2019	8470	AFLAC	6400 · Insurance:6400-...	Acct. # HU631	539.30	X		93,014.61
05/14/2019	8471	Cortex EDI, Inc.	6530 · Office Expense	Acct.# 45231	70.00			92,944.61
05/14/2019	8472	Bound Tree Medical,...	-split-	Account # 202...	472.52	X		92,472.09
05/14/2019	8473	Jorgensen Company	6810 · Service and Sup...	Customer ID# ...	123.58	X		92,348.51
05/14/2019	8474	Monarch Ford	-split-	Cust # 6085	2,888.69	X		89,459.82
05/14/2019	8475	Fresno Oxygen	-split-	Account # 25295	323.90	X		89,135.92
05/15/2019			12000 · *Undeposited ...	Deposit		X	5,463.26	94,599.18
05/15/2019	EFT	Department of Health...	6805 · Special District ...	GEMT QAF	20,411.07	X		74,188.11
05/16/2019			12000 · *Undeposited ...	Deposit		X	1,585.86	75,773.97
05/16/2019			12000 · *Undeposited ...	Deposit		X	200.00	75,973.97
05/16/2019			12000 · *Undeposited ...	Deposit		X	5,670.21	81,644.18
05/16/2019			-split-	Deposit		X	71,728.01	153,372.19
05/16/2019			12000 · *Undeposited ...	Deposit		X	50.00	153,422.19
05/16/2019			12000 · *Undeposited ...	Deposit		X	180.59	153,602.78
05/16/2019			12000 · *Undeposited ...	Deposit		X	100.00	153,702.78
05/16/2019		QuickBooks Payroll ...	-split-	Created by Pay...	34,301.32	X		119,401.46
05/17/2019	EFT	Nsure Inc	6600 · Professional Ser...		499.00	X		118,902.46
05/17/2019	8476	CA State Disburseme...	-split-	Remittance ID...	379.14	X		118,523.32
05/17/2019	DD	Aversa, Linda M.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Banuelos, Peter	-split-	Direct Deposit		X		118,523.32

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/17/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Caezza, Anthony J	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Carnes, Kevin M	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Garcia, Jesse C.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Garcia, Tony	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	George, Kathryn A	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Gray, Cresencia M	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Handley, Misty B.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Hobbs, Rebecca D	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Huckins, Anthony L.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Johnson, Travis J	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Jones, Steven W.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Lester, Savannah B	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Lindsey, Michael T	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Lopez, Linzi	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Lopez, Michael A.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	McCoy, Brian R.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Meraz, Ricky V	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Ray, Allen D	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Ruiz Rodriguez, Mic...	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Serrato, Eliza	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Stahl, Timothy B.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Thomas, Jeremy J.	-split-	Direct Deposit		X		118,523.32
05/17/2019	DD	Sodhy, Peter K.	-split-	Direct Deposit		X		118,523.32
05/20/2019			-split-	Deposit		X	24,361.53	142,884.85
05/20/2019			12000 · *Undeposited ...	Deposit		X	12,560.58	155,445.43
05/20/2019	EFT	United States Treasury	-split-	94-2484636	5,430.20	X		150,015.23
05/20/2019	EFT	EDD	-split-	499-0397-4	1,737.59	X		148,277.64
05/21/2019	EFT	CA Public Employee...	-split-	1894	3,656.55	X		144,621.09
05/23/2019			12000 · *Undeposited ...	Deposit		X	4,327.10	148,948.19
05/23/2019			12000 · *Undeposited ...	Deposit		X	34.43	148,982.62
05/23/2019			12000 · *Undeposited ...	Deposit		X	11,338.95	160,321.57
05/24/2019			12000 · *Undeposited ...	Deposit		X	3,599.01	163,920.58
05/24/2019			4020 · Miscellaneous I...	Deposit		X	30.00	163,950.58
05/27/2019			12000 · *Undeposited ...	Deposit		X	25.00	163,975.58
05/28/2019			12000 · *Undeposited ...	Deposit		X	2,892.36	166,867.94
05/28/2019			12000 · *Undeposited ...	Deposit		X	100.00	166,967.94
05/28/2019			12000 · *Undeposited ...	Deposit		X	2,338.00	169,305.94
05/28/2019			12000 · *Undeposited ...	Deposit		X	423.24	169,729.18



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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/28/2019			12000 · *Undeposited ...	Deposit		X	4,987.28	174,716.46
05/28/2019			-split-	Deposit		X	1,037.50	175,753.96
05/28/2019	8477	Blue Shield of Califo...	-split-	Acct.# W0032...	9,062.73			166,691.23
05/28/2019	8478	Guardian	-split-	Group ID: 00 4...	1,151.44			165,539.79
05/28/2019	8479	County of Tulare- Ge...	6800 · Rents	Inv.# 019482	1,146.32			164,393.47
05/28/2019	8480	Tulare County Cons. ...	-split-	Inv.# 1294	333.33			164,060.14
05/28/2019	8481	Lady Bug Pest Control	6500 · Maintenance:65...	LB3066	30.00			164,030.14
05/28/2019	8482	U.S Bank National A...	-split-	Acct. # 4246 0...	79.95			163,950.19
05/28/2019	8483	Pacific Employers	6510 · Memberships	# 2069	180.00			163,770.19
05/28/2019	8484	Purchase Power	6530 · Office Expense	8000-9000-038...	472.92			163,297.27
05/28/2019	8485	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	99.68			163,197.59
05/28/2019	8486	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	107.65			163,089.94
05/28/2019	8487	TF Tire & Service	-split-	Acct No. 5470	932.56			162,157.38
05/28/2019	8488	Air Mobile Commun...	6500 · Maintenance:65...	Inv.# 32433	504.53			161,652.85
05/28/2019	8489	Sam Davis Towing	-split-	Inv.# 170427	250.00			161,402.85
05/28/2019	8490	Southern California ...	-split-	Cust Acct# 2-1...	420.46			160,982.39
05/28/2019	8491	Southern California ...	-split-	Cust Acct# 2-0...	274.71			160,707.68
05/28/2019	8492	Valley Pacific Petrol...	6300 · Fuel & Oil	Acct. 71166	2,756.16			157,951.52
05/28/2019	8493	Fresno Oxygen	-split-	Account # 25295	269.85			157,681.67
05/28/2019	8494	Bound Tree Medical,...	-split-	Account # 202...	2,825.31			154,856.36
05/28/2019	8495	EMD, Networking S...	-split-	Inv.# 94300	47.50			154,808.86
05/28/2019	8496	COS Training Resou...	-split-	Inv. #0110-SD...	345.00			154,463.86
05/28/2019	8497	Monarch Ford	-split-	Cust # 6085	11.70			154,452.16
05/28/2019	8498	Petty Cash	-split-	Reimb. to Petty...	77.91			154,374.25
05/28/2019	8499	Blue Shield of Califo...	-split-	T-19823	2,215.00			152,159.25
05/28/2019	8500	Summer Poole	4040 · Overpayments	T-18305	170.00			151,989.25
05/28/2019	8501	Summer Poole	4040 · Overpayments	T-18304	669.20			151,320.05
05/28/2019	8502	M. Green & Compan...	6600 · Professional Ser...	Inv. # 134631	335.00			150,985.05
05/28/2019	8503	Verizon Wireless	6200 · Communication...	Acct. # 370499...	522.37			150,462.68
05/28/2019	8504	Alberto Gomez	-split-	May 2019	120.00			150,342.68
05/29/2019	8508	Lloyd and Joelle Tur...	6800 · Rents	Rent on Station...	850.00			149,492.68
05/29/2019	8509	City of Exeter	-split-	Acct.# 109-001...	113.52			149,379.16
05/30/2019	EFT	CalPERS	-split-	ID# 3797238839	7,819.07	X		141,560.09
05/30/2019	8510	Aversa, Linda M.	-split-		2,302.57			139,257.52
05/30/2019		QuickBooks Payroll ...	-split-	Created by Pay...	33,671.10	X		105,586.42
05/31/2019			12000 · *Undeposited ...	Deposit		X	7,170.22	112,756.64
05/31/2019			12000 · *Undeposited ...	Deposit		X	300.00	113,056.64
05/31/2019			12000 · *Undeposited ...	Deposit			150.00	113,206.64
05/31/2019			12000 · *Undeposited ...	Deposit			202.79	113,409.43
05/31/2019			12000 · *Undeposited ...	Deposit		X	4,317.57	117,727.00

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/31/2019			12000 · *Undeposited ...	Deposit			399.88	118,126.88
05/31/2019			12000 · *Undeposited ...	Deposit		X	2,215.00	120,341.88
05/31/2019			5065 · Bank service ch...	Service Charge	301.03	X		120,040.85
05/31/2019	EFT	ADT Security Service	6500 · Maintenance:65...		134.21	X		119,906.64
05/31/2019	8505	Franchise Tax Board ...	2100 · Payroll Liabilities	Acct.# 114563...	481.64			119,425.00
05/31/2019	8506	LegalShield	2100 · Payroll Liabilities	Group #156423	89.70			119,335.30
05/31/2019	8507	CA State Disburseme...	-split-	ID # 20000000...	379.14			118,956.16
05/31/2019	DD	Aversa, Linda M.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Banuelos, Peter	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Caezza, Anthony J	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Garcia, Jesse C.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Garcia, Tony	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	George, Kathryn A	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Gray, Cresencia M	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Handley, Misty B.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Hobbs, Rebecca D	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Huckins, Anthony L.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Johnson, Travis J	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Jones, Steven W.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Lindsey, Michael T	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	McCoy, Brian R.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Meraz, Ricky V	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Pleytez, Nelson O	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Ray, Allen D	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Ruiz Rodriguez, Mic...	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Serrato, Eliza	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Stahl, Timothy B.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Thomas, Jeremy J.	-split-	Direct Deposit		X		118,956.16
05/31/2019	DD	Sodhy, Peter K.	-split-	Direct Deposit		X		118,956.16



# EXETER DISTRICT AMBULANCE

302 E. Palm  
Exeter, CA 93221

Phone: 559-594-5250  
Fax: 559-592-2301

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## DISTRICT MANAGER'S REPORT

District Board Meeting June 24<sup>th</sup>, 2019

### OPERATIONS

- Daily Call Summary for the first two months of Q2, 2019 (April, May).
  - o The efforts by the crews to increase daily transports continues to show positive results.
  - o By comparison with last year:

	Calls		Response		Response Ratio		Transports		Trans/Resp Ratio		Units per day		Trans/Unit/Day	
	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19
July	454	458	383	350	84.36%	76.42%	285	257	74.41%	73.43%	3.61	3.26	2.54	2.54
August	538	433	452	400	84.01%	92.38%	323	272	71.46%	68.00%	3.71	3.23	2.81	2.72
September	534	392	449	363	84.08%	92.60%	323	268	71.94%	73.83%	3.50	3.13	3.08	2.85
October	466	371	405	340	86.91%	91.64%	288	255	71.11%	75.00%	3.29	3.13	2.82	2.63
November	430	350	377	326	87.67%	93.14%	266	239	70.56%	73.31%	2.93	3.20	3.02	2.49
December	393	334	333	311	84.73%	93.11%	238	239	71.47%	76.85%	2.74	3.06	2.80	2.52
January	346	353	290	327	83.82%	92.63%	200	253	68.97%	77.37%	2.39	3.10	2.70	2.63
February	265	373	220	349	83.02%	93.57%	143	264	65.00%	75.64%	2.39	3.14	2.14	3.00
March	307	435	252	394	82.08%	90.57%	173	307	68.65%	77.92%	2.32	3.23	2.40	3.07
April	327	422	251	378	76.76%	89.57%	160	283	63.75%	74.87%	2.47	3.10	2.16	3.04
May	410	402	334	345	81.46%	85.82%	225	257	67.37%	74.49%	3.06	3.16	2.37	2.62
June	374	0	328		87.70%	0.00%	216	0	65.85%	0.00%	3.03	0.00	2.37	0.00

- Staffing
  - o We still have one Medic out with injury and one EMT out on leave
  - o We are almost fully staffed at 10 FT Medics and 9 FT EMTs (counting the above)
  - o We have 3 Per Diem Medics, and 6 Per Diem EMTs.
  - o We will have 1 FT EMT dropping to Per Diem by the end of the month and we are already working on elevating a Per Diem to fill this spot.
- Vehicles and Communications Equipment
  - o We have managed to keep all 7 units in operation throughout January and February with only minor interruptions for regular maintenance.

### SCHEDULING

We will be making a significant change to our scheduling plan within the next few weeks. We currently have 810 and 811 as full time units in the Exeter area. We have another unit that spends half the week as 872 in Lindsay and then as 817 in Lemon Cove. The change will be to make 872 a fixed 4 day a week unit and 817 a fixed 3 or 4 day unit. This will then have the schedule as 810 and 811 working on a



## **EXETER DISTRICT AMBULANCE**

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standard 2 on 4 off schedule, and 872 and 817 working fixed day schedules. This will require that all shifts be put up for shift bids based on seniority. This process will take a little bit of time to complete but we anticipate being able to kick in the new schedule either on June 30 or soon thereafter. For now, this shift bid will cover a 12 week period.

### **COMPLIANCE**

We do not yet know the outcome of our Appeals for the months of April or May.

### **SERVICE ENHANCEMENTS**

#### **Three Rivers community solution**

The Ambulance Provider's Association of Tulare County (APATC) has voted to send a letter of support of the Three Rivers initiative, specifically the component requiring the adjustment to the compliance clock, to CCEMSA. This is the piece that has been missing that has prevented CCEMSA from addressing the compliance clock. It is anticipated that this letter will be sent this week and that we should see a formal policy adjustment from CCEMSA in July. That piece should then allow us to begin tangible action on the plan with a goal of starting the service within a month or so of that date. APATC also made additional recommendations to the contingency portion of the plan which will be incorporated.

### **FINANCIAL**

#### **GEMT QAF**

We have learned that the expected date of at least the first reimbursements of GEMT QAF funds is at or around July 11, 2019. We anticipate that the payments will quickly account for everything up to the last quarter of 18/19. The standard amount has been set at \$339 per eligible transport, which is higher than what we have been receiving to date. There has also been a delay in setting the amount for the 19/20 year, which has led to a delay in invoicing us for the current quarter.