



AGENDA
Exeter District Ambulance
Governing Board
REGULAR MEETING

302 E. Palm St., Exeter, CA 93221
 Monday, June 3, 2019, 5:30 pm
 District Office Meeting Room

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Tony Miller
Board Member	VACANT

The Exeter District Ambulance Board of Director welcomes you to its meeting and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

AGENDA APPROVAL

PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)

This portion of the meeting is reserved for the members of the public to address the Board on items that are not on the Agenda and are within the subject matter jurisdiction of the board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to thirty (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item; it will be enacted at the request of any member of the Board and made a part of the regular agenda.

- A. Approval of Meeting Minutes April 22, 2019
- B. Approval of Collections/Write Offs – April 2019

PUBLIC HEARINGS

- None

Members of the public wishing to address the Board on these items should raise their hand when the Agenda item is called and the President will recognize you at that time. You will have three minutes to comment.

UNFINISHED BUSINESS

- A. Expansion of Woodlake Operations
 - 1. Woodlake status and plan, update
- B. Collection Agency review
 - 1. Report on status of survey of available agencies

C. Contract Grant Writer

- 1. Update and activity

D. Budget cycle and planning for FY 2019/2020

- 1. Consider approval of draft District Budget 2019/2020

NEW BUSINESS

A. Reports from District Accountant (informational only)

- 1. Monthly Income Statement: April 2019
- 2. Profit and Loss Summary: April 2019

B. Review of District Elections Procedures

BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS

REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

- A. District Operations
- B. Compliance Update
- C. Three Rivers Update

PUBLIC COMMENT REGARDING CLOSED SESSION

This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to five (5) minutes.

CLOSED SESSION

A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6

Agency Designated Representative: District Counsel
Unrepresented Employee: District Manager

B. Conference with Labor Negotiator pursuant to Government Code Section 54957.6

Agency Designated Representatives: District Manager and District Counsel
Employee Organization: TEAMSTERS LOCAL #517,

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY

NEW BUSINESS CONTINUED FROM ABOVE

- C. Consider approval of Side Letter Agreement regarding vacation
- D. Consider approval of First Amendment to Employment Agreement Between Exeter District Ambulance and District Manager

ADJOURNMENT

Next Regular Meeting: June 24, 2019

Agenda packets are available for review 72 hours prior to the meeting at the District Office. Office hours are Monday to Friday 8 AM to 5 PM, excluding holidays.

Any documents/writings provided to a majority of the Board less than 72 hours before the Regular Meeting regarding an item on this agenda will be made available for public inspection during normal business hours at the District Office located at 302 E. Palm Street, Exeter, CA 9322.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during normal business hours as listed above. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



MINUTES
Exeter District Ambulance
Governing Board
REGULAR MEETING

District Office Meeting Room
 302 E. Palm St., Exeter, CA 93221
 Monday, April 22, 2019, 5:30pm

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Tony Miller
Board Member	VACANT

Present Adam Pfenning (AP), Tony Miller (TM), Diana Mendez (DM),
Also Present District Counsel Hilda Montoy (HM), District Manager Peter Sodhy (PS),

OPENING

- Call to Order – Mr. Pfenning at 5:45pm
- Roll Call – Mr. Pfenning
- Pledge of Allegiance – Mr. Pfenning

AGENDA APPROVAL

A motion was made (DM) and seconded (TM). 3-0-2.

PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)

1. No comments from the public

CONSENT CALENDAR

A. Approval of Meeting Minutes for Regular Meeting of April 4, 2019

A motion was made (DM) and seconded (TM). 3-0-2.

PUBLIC HEARINGS

- None

UNFINISHED BUSINESS

A. Expansion of Woodlake Operations

No major update. Woodlake still pending the activation of the Three Rivers solo ALS plan by CCEMSA. ASSIGNED TO PS.

B. Collection Agency review

No current update. Awaiting additional reference information from one of the companies under consideration. ASSIGNED TO PS.

C. Contract Grant Writer

Holding off until we find a writer with Government Large Grant experience. It was determined that the current available grant writer is limited to non-profit small and medium sized grants. ASSIGNED TO PS.

D. Budget Cycle Planning

PS presented the draft budget as reviewed by AP. It was agreed that the board members would review the details and send questions to PS for a response at the next meeting at which the budget would be voted on. ASSIGNED TO PS.

E. Sacramento Metro Fire invoices from 2015

PS has not received any response from SacMetroFire since requesting backup information on the invoices. ASSIGNED TO PS.

NEW BUSINESS

A. Reports from District Accountant (informational only)

Financials were presented in the absence of the Accountant. We did receive another allocation from Tax Revenue, and are still expecting a GEMT payment soon.

BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS

A. Review of Election and Appointment Procedure

District Counsel will contact supervisor Crocker to determine what can be done to appoint an additional Director.

REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

PS reported that transport volumes through March look appreciably higher than the same period last year. The information provided in the printed report includes a month by month comparison of Calls, Responses, and Transports for July through June for the 17/18 and 18/19 years. Most significantly it also includes a comparison of in-service units per day as well as Transports per service unit per day, all of which show a trend towards being higher than last year.

We do not as yet have final compliance data for February or March, but there is reason to be optimistic of maintaining our compliance.

Dale Dotson of CCEMSA had a good meeting with Paul Main representing APATC at which he reaffirmed everything he had committed to PS separately. It appears all that remains is to get a written version of the extension of time for Ambulance arrival in Three Rivers to get the program started with the approval of APATC. Mr. Main committed to work on that with Mr. Dotson.

We have received an invoice for \$15,339.84 which represents our first payment to be a part of the GEMT QAF program. There will be three more such payments of the next few months necessary, but these should be easily covered by the back payments for the same time period, as well as the ongoing payments at a higher reimbursement rate as part of this plan. We expect these increased payments to begin soon after making our first payment.

PUBLIC COMMENT REGARDING CLOSED SESSION

A. No public comments

CLOSED SESSION – 6:20pm

A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6

Agency Designated Representative: District Counsel

Unrepresented Employee: District Manager

B. Conference with Labor Negotiator pursuant to Government Code Section 54957.6

Agency Designated Representatives: District Manager and District Counsel

Employee Organization: TEAMSTERS LOCAL #517,

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY – 6:53pm

No reportable actions

ADJOURNMENT

It was agreed that the next meeting be moved from the originally-scheduled date of May 27 to

Monday June 3 due to the Memorial Day holiday.

5

Motion to adjourn (DM) seconded (TM) at 6:55pm. 3-0-2.

Next Regular Meeting: June 3, 2019, 5:30pm

MINUTES CERTIFICATION

I, Diana Mendez, Board Secretary, Exeter District Ambulance, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the Board meeting held on the first date above at Meeting Room 302 E. Palm Street, Exeter, CA.

Date: June 3, 2019

Diana Mendez
Board Secretary



DRAFT BUDGET
 July 2019 through June 2020
 Assumes Woodlake 3R Plans

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
Ordinary Income/Expense													
Income													
4010 · Services Revenue													
5030 · Other Charge Write-off	-25,060	-26,040	-27,580	-26,040	-22,820	-22,820	-27,790	-27,440	-32,130	-31,080	-32,130	-31,080	-332,010
5020 · Contractual Write-Off	-545,950	-567,300	-600,850	-567,300	-497,150	-497,150	-605,425	-597,800	-699,975	-677,100	-699,975	-677,100	-7,233,075
4010-10 · Revenue Adjustment	28,640	29,760	31,520	29,760	26,080	26,080	31,760	31,360	36,720	35,520	36,720	35,520	379,440
4010 · Services Revenue - Other	717,500	745,250	788,750	744,750	652,750	652,750	795,250	785,000	919,250	889,000	919,250	889,500	9,499,000
Total 4010 · Services Revenue	175,130	181,670	191,840	181,170	158,860	158,860	193,795	191,120	223,865	216,340	223,865	216,840	2,313,365
4015 · Bad Debt Recovery	500	500	500	500	500	500	500	500	500	500	500	500	6,000
4020 · Miscellaneous Income													
4020-20 · Interest Income (& GEMT)	6	6	6	6	6	6	6	6	40,006	6	6	6	40,072
4020-40 · Other Income	100	150	750	750	750	400	150	100	750	1,000	500	100	5,500
Total 4020 · Miscellaneous Income	106	156	756	756	756	406	156	106	40,756	1,006	506	106	45,572
4030 · Tax Revenue	13,306	0	0	0	0	132,262	34,134	0	80,725	36,325	0	0	296,751
4040 · Overpayments	-750	-3,000	-250	-2,500	-1,500	-2,000	-400	-2,750	-750	-4,000	-2,750	-750	-21,400
Total Income	188,292	179,326	192,846	179,926	158,616	290,028	228,185	188,976	264,371	294,571	258,446	216,696	2,640,278
Cost of Goods Sold													
5040 · Bad Debt Expense	12,000	12,000	12,000	5,000	20,000	18,000	12,000	15,000	12,000	12,000	10,000	10,000	150,000
Total COGS	12,000	12,000	12,000	5,000	20,000	18,000	12,000	15,000	12,000	12,000	10,000	10,000	150,000
Gross Profit	176,292	167,326	180,846	174,926	138,616	272,028	216,185	173,976	252,371	282,571	248,446	206,696	2,490,278
Expense													
5065 · Bank service charge	235	302	287	308	108	313	410	294	218	180	230	395	3,280
6200 · Communications													
6200-10 · Dispatch	10,971	11,408	12,075	11,408	9,982	9,982	12,167	12,006	14,076	13,616	14,076	13,616	145,383
6200-30 · Telephone	532	744	833	1,343	737	951	742	746	977	995	1,266	1,146	11,012
6200 · Communications - Other	450	450	450	450	450	450	450	450	450	450	450	450	5,400
Total 6200 · Communications	11,953	12,602	13,358	13,201	11,169	11,383	13,359	13,202	15,503	15,061	15,792	15,212	161,795
6270 · Fines and Assessments	400	400	400	400	400	400	400	400	400	400	400	400	4,800
6300 · Fuel & Oil	7,229	6,123	5,384	11,480	6,839	7,582	5,845	4,725	4,725	4,725	8,400	8,400	81,457
6400 · Insurance													
6400-10 · General Liability Insurance	12,461	0	0	0	14,159	0	14,874	0	0	0	13,630	0	55,125
6400-20 · Health Insurance	12,165	12,165	12,165	12,165	12,165	12,165	12,165	12,165	12,165	12,165	12,165	12,165	145,980
6400-40 · Worker's Compensation Insurance	4,775	4,775	7,162	4,775	4,775	4,775	4,775	4,842	7,263	4,842	4,842	4,842	62,442
6400-50 · AFLAC Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0
Total 6400 · Insurance	29,401	16,940	19,327	16,940	31,099	16,940	31,814	17,007	19,428	17,007	30,637	17,007	263,547
6500 · Maintenance													
6500-10 · Buildings and Grounds	720	720	720	720	720	720	720	720	720	720	720	720	8,640
6500-20 · Computers and Equipment	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	13,200
6500-30 · Vehicle Maintenance	7,500	10,000	5,000	15,000	5,000	5,000	2,500	5,000	5,000	5,000	15,000	5,000	85,000
Total 6500 · Maintenance	9,320	11,820	6,820	16,820	6,820	6,820	4,320	6,820	6,820	6,820	16,820	6,820	106,840
6510 · Memberships	300	300	300	300	300	300	300	300	300	300	300	300	3,600



DRAFT BUDGET
 July 2019 through June 2020
 Assumes Woodlake 3R Plans

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
6520 · Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0	0
6530 · Office Expense	1,750	1,750	1,250	1,750	1,750	1,400	1,500	1,750	1,250	1,250	1,250	1,500	18,150
6600 · Professional Services													
6600-40 · Consulting Services	500	0	500	0	500	0	500	0	500	0	500	0	3,000
6600-10 · Accounting Services	1,500	1,500	1,500	1,500	2,000	19,500	1,500	1,500	1,500	1,500	2,000	1,500	37,000
6600-20 · Legal Services	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
6600 · Professional Services - Other	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Total 6600 · Professional Services	5,000	4,500	5,000	4,500	5,500	22,500	5,000	4,500	5,000	4,500	5,500	4,500	76,000
6650 · Publications and Legal Notices	200	0	50	0	50	0	50	0	50	0	50	0	450
6700 · Payroll Expenses													
6700-20 · Regular Wages	95,494	95,494	143,241	95,494	95,494	95,494	95,494	96,844	145,265	96,844	96,844	96,844	1,248,847
6700-30 · Payroll Taxes	5,252	5,252	7,878	5,252	5,252	5,252	5,252	5,326	7,990	5,326	5,326	5,326	68,687
6700-40 · PERS - Company Contribution	5,396	5,396	8,094	5,396	5,396	5,396	5,396	5,470	8,205	5,470	5,470	5,470	70,557
6700 · Payroll Expenses - Other	716	716	1,074	716	716	716	716	726	1,089	726	726	726	9,366
Total 6700 · Payroll Expenses	106,859	106,859	160,288	106,859	106,859	106,859	106,859	108,366	162,550	108,366	108,366	108,366	1,397,457
6800 · Rents	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	25,200
6810 · Service and Supplies													
6810-10 · Medical Supplies	6,200	6,200	6,000	6,200	6,000	6,200	6,200	5,600	6,200	6,000	6,200	6,000	73,000
6810 · Service and Supplies - Other	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Total 6810 · Service and Supplies	6,300	6,300	6,100	6,300	6,100	6,300	6,300	5,700	6,300	6,100	6,300	6,100	74,200
6820 · Training/Seminars and Supplies	600	600	600	600	600	600	600	600	600	600	600	600	7,200
6830 · Travel and Transportation	0	500	0	0	0	0	0	0	500	0	0	0	1,000
6850 · Uniform Allowance	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
6900 · Utilities													
6900-10 · Gas and Electric	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
6900-20 · Water and Sewer	145	145	145	145	145	145	145	145	145	145	145	145	1,740
6900 · Utilities - Other	175	175	175	175	175	175	175	175	175	175	175	175	2,100
Total 6900 · Utilities	1,320	15,840											
Total Expense	184,467	173,916	224,084	184,378	182,514	186,317	181,677	168,585	228,564	170,230	199,566	174,521	2,258,817
Net Ordinary Income	-8,176	-6,590	-43,238	-9,452	-43,898	85,711	34,508	5,391	23,807	112,341	48,880	32,175	231,461
Net Income	-8,176	-6,590	-43,238	-9,452	-43,898	85,711	34,508	5,391	23,807	112,341	48,880	32,175	231,461

EXETER DISTRICT AMBULANCE
Balance Sheet
 As of April 30, 2019

	Apr 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1004 · Bank of Sierra Checking	108,438.97
1006 · Bank of Sierra Money Market	60,955.24
1005 · LAIF	168,700.09
1030 · Petty Cash	150.00
Total Checking/Savings	338,244.30
Accounts Receivable	
1200 · Account Receivable	331,644.95
1210 · Allowance for Bad Debt	-60,000.00
Total Accounts Receivable	271,644.95
Other Current Assets	
1260 · Other Receivables	-13,957.79
1200-05 · Accrued Interest	800.49
1400 · Prepaid Expenses	7,268.48
Total Other Current Assets	-5,888.82
Total Current Assets	604,000.43
Fixed Assets	
1500 · Fixed Assets	
1450.0 · Other Asset - Grant Equipment	5,145.45
1500-05 · Land	141,820.00
1500-10 · Buildings and Improvements	505,359.66
1500-20 · Vehicles & Medical Equipment	738,304.01
1500-30 · Office Equipment & Fixtures	71,522.86
Total 1500 · Fixed Assets	1,462,151.98
1600 · Allowance for Depreciation	-1,011,336.71
Total Fixed Assets	450,815.27
Other Assets	
1700.0 · Deferred Outflows of Resources	226,317.70
Total Other Assets	226,317.70
TOTAL ASSETS	1,281,133.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	47,049.11
Total Accounts Payable	47,049.11
Other Current Liabilities	
2160 · Accrued Expenses	23,264.70
2100 · Payroll Liabilities	
2100-10 · California PR Taxes	-4.71
2100-20 · Federal PR Taxes	535.88
2100-50 · Union Dues	124.00
2100 · Payroll Liabilities - Other	1,288.83
Total 2100 · Payroll Liabilities	1,944.00
2150 · Accrued Vacation, Sick Pay	29,696.35
Total Other Current Liabilities	54,905.05
Total Current Liabilities	101,954.16

EXETER DISTRICT AMBULANCE
Balance Sheet
As of April 30, 2019

	<u>Apr 30, 19</u>
Long Term Liabilities	
2211 · Net Pension Liability	569,451.96
2900.0 · Deferred inflows of Resources	77,753.00
Total Long Term Liabilities	<u>647,204.96</u>
Total Liabilities	749,159.12
Equity	
33000 · Reserve for Contingencies	52,500.00
32000 · Unrestricted Net Assets	502,361.48
Net Income	-22,887.20
Total Equity	<u>531,974.28</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,281,133.40</u></u>

EXETER DISTRICT AMBULANCE
Profit & Loss
July 2018 through April 2019

	<u>Jul '18 - Apr 19</u>
Ordinary Income/Expense	
Income	
4010 · Services Revenue	
5030 · Other Charge Write-off	-212,759.24
5020 · Contractual Write-Off	-4,943,607.40
4010-10 · Revenue Adjustment	310,247.43
4010 · Services Revenue - Other	6,378,231.53
Total 4010 · Services Revenue	1,532,112.32
4015 · Bad Debt Recovery	4,832.69
4020 · Miscellaneous Income	
4020-20 · Interest Income	58.12
4020-40 · Other Income	46,939.26
Total 4020 · Miscellaneous Income	46,997.38
4030 · Tax Revenue	263,256.93
4040 · Overpayments	-14,050.05
Total Income	1,833,149.27
Cost of Goods Sold	
5040 · Bad Debt Expense	137,220.15
Total COGS	137,220.15
Gross Profit	1,695,929.12
Expense	
5050 · Refunds	358.82
6805 · Special District Expenses	1,066.44
5065 · Bank service charge	3,410.06
6200 · Communications	
6200-10 · Dispatch	77,033.84
6200-30 · Telephone	9,409.65
6200 · Communications - Other	3,336.72
Total 6200 · Communications	89,780.21
6270 · Fines and Assessments	22,395.00
6300 · Fuel & Oil	58,729.24
6400 · Insurance	
6400-10 · General Liability Insurance	50,615.50
6400-20 · Health Insurance	108,495.09
6400-40 · Worker's Compensation Insurance	22,280.38
6400-50 · AFLAC Insurance	-270.08
Total 6400 · Insurance	181,120.89
6500 · Maintenance	
6500-10 · Buildings and Grounds	4,923.99
6500-20 · Computers and Equipment	8,675.40
6500-30 · Vehicle Maintenance	89,955.21
Total 6500 · Maintenance	103,554.60
6510 · Memberships	844.00
6520 · Miscellaneous	0.00
6530 · Office Expense	14,896.15
6600 · Professional Services	
6600-40 · Consulting Services	4,990.00
6600-10 · Accounting Services	35,127.50
6600-20 · Legal Services	19,193.80
6600 · Professional Services - Other	11,680.00
Total 6600 · Professional Services	70,991.30
6650 · Publications and Legal Notices	315.00
6700 · Payroll Expenses	

EXETER DISTRICT AMBULANCE
Profit & Loss
July 2018 through April 2019

	<u>Jul '18 - Apr 19</u>
6700-20 · Regular Wages	944,422.35
6700-30 · Payroll Taxes	30,272.10
6700-40 · PERS - Company Contribution	101,488.89
6700 · Payroll Expenses - Other	1,001.25
	<hr/>
Total 6700 · Payroll Expenses	1,077,184.59
	15,613.20
6800 · Rents	
6810 · Service and Supplies	
6810-10 · Medical Supplies	57,781.72
6810 · Service and Supplies - Other	475.00
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Total 6810 · Service and Supplies	58,256.72
	3,407.00
6820 · Training/Seminars and Supplies	0.00
6830 · Travel and Transportation	8,045.70
6850 · Uniform Allowance	
6900 · Utilities	
6900-10 · Gas and Electric	7,547.23
6900-20 · Water and Sewer	1,300.17
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Total 6900 · Utilities	8,847.40
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Total Expense	1,718,816.32
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Net Ordinary Income	-22,887.20
	<hr/>
Net Income	<u><u>-22,887.20</u></u>

EXETER DISTRICT AMBULANCE
Profit & Loss Prev Year Comparison
 July 2018 through April 2019

	Jul '18 - Apr 19	Jul '17 - Apr 18	\$ Change
Ordinary Income/Expense			
Income			
4010 · Services Revenue			
5030 · Other Charge Write-off	-212,759.24	-302,452.61	89,693.37
5020 · Contractual Write-Off	-4,943,607.40	-4,653,083.76	-290,523.64
4010-10 · Revenue Adjustment	310,247.43	478,978.47	-168,731.04
4010 · Services Revenue - Other	6,378,231.53	5,925,275.91	452,955.62
Total 4010 · Services Revenue	1,532,112.32	1,448,718.01	83,394.31
4015 · Bad Debt Recovery	4,832.69	14,327.96	-9,495.27
4020 · Miscellaneous Income			
4020-20 · Interest Income	58.12	767.65	-709.53
4020-40 · Other Income	46,939.26	71,236.18	-24,296.92
Total 4020 · Miscellaneous Income	46,997.38	72,003.83	-25,006.45
4030 · Tax Revenue	263,256.93	249,879.15	13,377.78
4040 · Overpayments	-14,050.05	-18,056.73	4,006.68
Total Income	1,833,149.27	1,766,872.22	66,277.05
Cost of Goods Sold			
5040 · Bad Debt Expense	137,220.15	163,134.30	-25,914.15
Total COGS	137,220.15	163,134.30	-25,914.15
Gross Profit	1,695,929.12	1,603,737.92	92,191.20
Expense			
5050 · Refunds	358.82	0.00	358.82
6805 · Special District Expenses	1,066.44	0.00	1,066.44
5065 · Bank service charge	3,410.06	2,697.84	712.22
6200 · Communications			
6200-10 · Dispatch	77,033.84	79,244.00	-2,210.16
6200-30 · Telephone	9,409.65	7,988.76	1,420.89
6200 · Communications - Other	3,336.72	2,218.61	1,118.11
Total 6200 · Communications	89,780.21	89,451.37	328.84
6270 · Fines and Assessments	22,395.00	785.00	21,610.00
6300 · Fuel & Oil	58,729.24	49,385.63	9,343.61
6400 · Insurance			
6400-10 · General Liability Insurance	50,615.50	32,863.50	17,752.00
6400-20 · Health Insurance	108,495.09	61,972.33	46,522.76
6400-40 · Worker's Compensation Insurance	22,280.38	46,253.73	-23,973.35
6400-50 · AFLAC Insurance	-270.08	-248.85	-21.23
Total 6400 · Insurance	181,120.89	140,840.71	40,280.18
6450 · Interest Expense	0.00	9.13	-9.13
6500 · Maintenance			
6500-10 · Buildings and Grounds	4,923.99	6,527.68	-1,603.69
6500-20 · Computers and Equipment	8,675.40	18,065.79	-9,390.39
6500-30 · Vehicle Maintenance	89,955.21	82,970.41	6,984.80
Total 6500 · Maintenance	103,554.60	107,563.88	-4,009.28
6510 · Memberships	844.00	825.00	19.00
6520 · Miscellaneous	0.00	0.00	0.00
6530 · Office Expense	14,896.15	12,796.63	2,099.52
6600 · Professional Services			
6600-40 · Consulting Services	4,990.00	17,990.00	-13,000.00
6600-10 · Accounting Services	35,127.50	28,231.75	6,895.75
6600-20 · Legal Services	19,193.80	43,572.50	-24,378.70
6600 · Professional Services - Other	11,680.00	10,000.00	1,680.00
Total 6600 · Professional Services	70,991.30	99,794.25	-28,802.95
6650 · Publications and Legal Notices	315.00	307.50	7.50

EXETER DISTRICT AMBULANCE
Profit & Loss Prev Year Comparison
 July 2018 through April 2019

	Jul '18 - Apr 19	Jul '17 - Apr 18	\$ Change
6700 · Payroll Expenses			
6700-20 · Regular Wages	944,422.35	806,867.65	137,554.70
6700-30 · Payroll Taxes	30,272.10	28,333.81	1,938.29
6700-40 · PERS - Company Contribution	101,488.89	88,358.76	13,130.13
6700 · Payroll Expenses - Other	1,001.25	7,103.54	-6,102.29
Total 6700 · Payroll Expenses	1,077,184.59	930,663.76	146,520.83
6800 · Rents	15,613.20	13,157.17	2,456.03
6810 · Service and Supplies			
6810-10 · Medical Supplies	57,781.72	54,257.21	3,524.51
6810 · Service and Supplies - Other	475.00	2,795.99	-2,320.99
Total 6810 · Service and Supplies	58,256.72	57,053.20	1,203.52
6820 · Training/Seminars and Supplies	3,407.00	336.00	3,071.00
6830 · Travel and Transportation	0.00	0.00	0.00
6850 · Uniform Allowance	8,045.70	6,229.30	1,816.40
6900 · Utilities			
6900-10 · Gas and Electric	7,547.23	5,901.12	1,646.11
6900-20 · Water and Sewer	1,300.17	972.66	327.51
6900 · Utilities - Other	0.00	799.95	-799.95
Total 6900 · Utilities	8,847.40	7,673.73	1,173.67
Total Expense	1,718,816.32	1,519,570.10	199,246.22
Net Ordinary Income	-22,887.20	84,167.82	-107,055.02
Net Income	-22,887.20	84,167.82	-107,055.02

EXETER DISTRICT AMBULANCE

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Register: 1004 · Bank of Sierra Checking

From 04/01/2019 through 04/30/2019

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2019			12000 · *Undeposited ...	Deposit		X	150.00	29,377.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	100.00	29,477.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	100.00	29,577.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	100.00	29,677.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	50.00	29,727.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	50.00	29,777.91
04/01/2019			12000 · *Undeposited ...	Deposit		X	2,154.59	31,932.50
04/01/2019	EFT	ADT Security Service	6500 · Maintenance:65...		131.11	X		31,801.39
04/02/2019	8376	Tulare County Cons. ...	-split-	Inv.# 19-04-06	9,039.00	X		22,762.39
04/02/2019	8377	Cortex EDI, Inc.	6530 · Office Expense	Acct.# 45231	70.00	X		22,692.39
04/02/2019	8378	Lindsey, Michael T	6850 · Uniform Allowa...	Uniform Reimb...	316.98	X		22,375.41
04/02/2019	8379	City of Exeter	-split-	Acct.# 109-001...	113.52	X		22,261.89
04/02/2019	8380	County of Tulare- Ge...	6800 · Rents	Inv.# 019411	1,146.32	X		21,115.57
04/02/2019	8381	Guardian EMS	-split-	Cust ID# 338738	333.44	X		20,782.13
04/02/2019	8382	Alberto Gomez	-split-	Feb. & March ...	240.00	X		20,542.13
04/02/2019	8383	Fresno Oxygen	-split-	Account # 25295	134.55	X		20,407.58
04/02/2019	8384	Verizon Wireless	6200 · Communication...	Acct. # 370499...	522.51	X		19,885.07
04/02/2019	8385	Overpayment Recovery	4040 · Overpayments	Call# 19886	1,940.92	X		17,944.15
04/02/2019	8386	Valley Pacific Petrol...	6300 · Fuel & Oil	Acct. 71166	3,124.67	X		14,819.48
04/02/2019	8387	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	191.80	X		14,627.68
04/02/2019	8388	Exeter Mercantile	-split-	Customer No. ...	18.51	X		14,609.17
04/02/2019	8389	Southern California ...	-split-	Cust Acct# 2-1...	265.29	X		14,343.88
04/02/2019	8390	Air Mobile Commun...	6500 · Maintenance:65...	Inv.# 32361	116.42	X		14,227.46
04/02/2019	8391	Monarch Ford	-split-	Cust # 6085	6.96	X		14,220.50
04/02/2019	8392	Bound Tree Medical,...	-split-	Account # 202...	1,072.10	X		13,148.40
04/02/2019	8393	Beatwear	-split-	Inv. #5838	195.29	X		12,953.11
04/02/2019	8394	Blue Shield of Califo...	-split-	Acct.# W0032...	7,346.82	X		5,606.29
04/02/2019	8395	Guardian	-split-	Group ID: 00 4...	2,644.36	X		2,961.93
04/03/2019			12000 · *Undeposited ...	Deposit		X	16,040.54	19,002.47
04/03/2019			12000 · *Undeposited ...	Deposit		X	200.00	19,202.47
04/03/2019		QuickBooks Payroll ...	6700 · Payroll Expenses	Created by Dir...	1.60	X		19,200.87
04/04/2019	DD	Chadi Kahwaji Incor...	6600 · Professional Ser...	Service for Apr...	1,000.00	X		18,200.87
04/04/2019		QuickBooks Payroll ...	-split-	Created by Pay...	32,918.05	X		-14,717.18
04/05/2019	8396	CA State Disburseme...	-split-	Remittance ID...	379.14	X		-15,096.32
04/05/2019	8397	Teamsters Local 517	-split-		1,388.50	X		-16,484.82
04/05/2019	DD	Aversa, Linda M.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Banuelos, Peter	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Caezza, Anthony J	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Carnes, Kevin M	-split-	Direct Deposit		X		-16,484.82

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/05/2019	DD	Garcia, Jesse C.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Garcia, Tony	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Gray, Cresencia M	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Handley, Misty B.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Hobbs, Rebecca D	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Huckins, Anthony L.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Hutchinson, Jillian R	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Johnson, Travis J	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Jones, Steven W.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Lindsey, Michael T	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Marsh, Brian	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	McCoy, Brian R.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Meraz, Ricky V	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Ray, Allen D	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Ruiz Rodriguez, Mic...	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Serrato, Eliza	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Stahl, Timothy B.	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Tellez Beltran, Lennin	-split-	Direct Deposit		X		-16,484.82
04/05/2019	DD	Sodhy, Peter K.	-split-	Direct Deposit		X		-16,484.82
04/08/2019			12000 · *Undeposited ...	Deposit		X	19,390.65	2,905.83
04/08/2019			12000 · *Undeposited ...	Deposit		X	25.00	2,930.83
04/08/2019			12000 · *Undeposited ...	Deposit		X	136.56	3,067.39
04/08/2019			12000 · *Undeposited ...	Deposit		X	138.69	3,206.08
04/08/2019			12000 · *Undeposited ...	Deposit		X	75.00	3,281.08
04/08/2019			12000 · *Undeposited ...	Deposit		X	10,919.83	14,200.91
04/08/2019			12000 · *Undeposited ...	Deposit		X	2,297.00	16,497.91
04/08/2019			-split-	Deposit		X	90.00	16,587.91
04/08/2019	EFT	United States Treasury	-split-	94-2484636	5,913.26	X		10,674.65
04/08/2019	EFT	EDD	-split-	499-0397-4	2,143.06	X		8,531.59
04/08/2019		QuickBooks Payroll ...	-split-	Created by Pay...	166.33	X		8,365.26
04/09/2019			12000 · *Undeposited ...	Deposit		X	100.00	8,465.26
04/09/2019	EFT	CA Public Employee...	-split-	1894	3,753.18	X		4,712.08
04/09/2019	EFT	United States Treasury	-split-	94-2484636	6.46	X		4,705.62
04/09/2019	EFT	EDD	-split-	499-0397-4	2.23	X		4,703.39
04/09/2019	EFT	CA Public Employee...	-split-	1894	30.07	X		4,673.32
04/09/2019	DD	Lester, Savannah B	-split-	Direct Deposit		X		4,673.32
04/10/2019			12000 · *Undeposited ...	Deposit		X	3,793.05	8,466.37
04/10/2019			12000 · *Undeposited ...	Deposit		X	100.00	8,566.37
04/10/2019			12000 · *Undeposited ...	Deposit		X	200.00	8,766.37

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/10/2019			12000 · *Undeposited ...	Deposit		X	6,135.20	14,901.57
04/10/2019			12000 · *Undeposited ...	Deposit		X	1,887.00	16,788.57
04/10/2019			4015 · Bad Debt Recov...	Deposit		X	87.50	16,876.07
04/10/2019			12000 · *Undeposited ...	Deposit		X	3,434.38	20,310.45
04/10/2019			12000 · *Undeposited ...	Deposit		X	1,969.00	22,279.45
04/10/2019	EFT	State Compensation I...	6400 · Insurance:6400-...	Policy # 91367...	2,763.82	X		19,515.63
04/10/2019		QuickBooks Payroll ...	-split-	Created by Pay...	387.70	X		19,127.93
04/11/2019	EFT	United States Treasury	-split-	94-2484636	64.66	X		19,063.27
04/11/2019	EFT	EDD	-split-	499-0397-4	25.35	X		19,037.92
04/11/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		19,037.92
04/15/2019			12000 · *Undeposited ...	Deposit		X	44.21	19,082.13
04/15/2019			12000 · *Undeposited ...	Deposit		X	200.00	19,282.13
04/15/2019			12000 · *Undeposited ...	Deposit		X	100.00	19,382.13
04/15/2019			12000 · *Undeposited ...	Deposit		X	5,920.39	25,302.52
04/15/2019			12000 · *Undeposited ...	Deposit		X	325.84	25,628.36
04/15/2019	8398	AFLAC	6400 · Insurance:6400-...	Acct. # HU631	539.30	X		25,089.06
04/15/2019	8399	Lady Bug Pest Control	6500 · Maintenance:65...	LB3066	30.00			25,059.06
04/15/2019	8400	Montoy Law Corp.	6600 · Professional Ser...	Client# 9036	460.00			24,599.06
04/15/2019	8401	EMD, Networking S...	-split-	Inv. # 93063	47.50	X		24,551.56
04/15/2019	8402	Select Business Syste...	-split-	Acct.# 203167	120.36	X		24,431.20
04/15/2019	8403	Southern California ...	-split-	Cust Acct# 2-0...	180.95	X		24,250.25
04/15/2019	8404	SoCalGas	6900 · Utilities:6900-1...	Acct# 170 015 ...	84.85	X		24,165.40
04/15/2019	8405	SoCalGas	6900 · Utilities:6900-1...	Acct# 142 616 ...	79.18	X		24,086.22
04/15/2019	8406	SoCalGas	6900 · Utilities:6900-1...	Acct# 146 816 ...	92.81	X		23,993.41
04/15/2019	8407	Jack Griggs, Inc.	6300 · Fuel & Oil	Acct. 0032460	324.02	X		23,669.39
04/15/2019	8408	CenCal Distributing I...	-split-	Monthly Water	97.00			23,572.39
04/15/2019	8409	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	107.65	X		23,464.74
04/15/2019	8410	Frontier Communicat...	6200 · Communication...	Acct# 559-594-...	348.13	X		23,116.61
04/15/2019	8411	Bound Tree Medical,...	-split-	Account # 202...	174.85	X		22,941.76
04/15/2019	8412	Fresno Oxygen	-split-	Account # 25295	453.51	X		22,488.25
04/15/2019	8413	Monarch Ford	-split-	Cust # 6085	3,951.27	X		18,536.98
04/15/2019	8414	Valley Pacific Petrol...	6300 · Fuel & Oil	Acct. 71166	3,116.27	X		15,420.71
04/15/2019	8415	Staples Credit Plan	-split-	Acct. No. 6011...	214.70	X		15,206.01
04/15/2019	8416	Overpayment Recovery	4040 · Overpayments	Call# 18011	187.94	X		15,018.07
04/16/2019			12000 · *Undeposited ...	Deposit		X	29,894.94	44,913.01
04/16/2019			-split-	Deposit		X	60.00	44,973.01
04/16/2019			12000 · *Undeposited ...	Deposit		X	4,421.81	49,394.82
04/16/2019	EFT	Nsure Inc	6600 · Professional Ser...		499.00	X		48,895.82
04/16/2019	8417	Lloyd and Joelle Tur...	6800 · Rents	Rent on Station...	850.00	X		48,045.82
04/16/2019	8418	Stahl, Timothy B.	6820 · Training/Semin...	Certification R...	250.00	X		47,795.82

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From 04/01/2019 through 04/30/2019

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/17/2019			12000 · *Undeposited ...	Deposit		X	1,563.95	49,359.77
04/17/2019			12000 · *Undeposited ...	Deposit		X	275.00	49,634.77
04/17/2019			12000 · *Undeposited ...	Deposit		X	150.00	49,784.77
04/17/2019			6530 · Office Expense	Deposit		X	186.84	49,971.61
04/18/2019		QuickBooks Payroll ...	-split-	Created by Pay...	33,353.55	X		16,618.06
04/19/2019	8419	CA State Disburseme...	-split-	ID# 10700788...	379.14	X		16,238.92
04/19/2019	DD	Aversa, Linda M.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Banuelos, Peter	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Caezza, Anthony J	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Carnes, Kevin M	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Garcia, Jesse C.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Garcia, Tony	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Gray, Cresencia M	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Handley, Misty B.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Hobbs, Rebecca D	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Huckins, Anthony L.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Hutchinson, Jillian R	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Johnson, Travis J	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Jones, Steven W.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Lindsey, Michael T	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	McCoy, Brian R.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Meraz, Ricky V	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Pleytez, Nelson O	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Ray, Allen D	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Riportella, Gina M.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Ruiz Rodriguez, Mic...	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Serrato, Eliza	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Stahl, Timothy B.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Thomas, Jeremy J.	-split-	Direct Deposit		X		16,238.92
04/19/2019	DD	Sodhy, Peter K.	-split-	Direct Deposit		X		16,238.92
04/22/2019	EFT	United States Treasury	-split-	94-2484636	5,267.30	X		10,971.62
04/22/2019	EFT	EDD	-split-	499-0397-4	1,846.59	X		9,125.03
04/23/2019			4030 · Tax Revenue	Deposit		X	91,760.42	100,885.45
04/23/2019			12000 · *Undeposited ...	Deposit		X	12,346.56	113,232.01
04/23/2019			12000 · *Undeposited ...	Deposit		X	100.00	113,332.01
04/23/2019			12000 · *Undeposited ...	Deposit		X	7,414.30	120,746.31
04/23/2019			12000 · *Undeposited ...	Deposit		X	514.61	121,260.92
04/23/2019			12000 · *Undeposited ...	Deposit		X	250.00	121,510.92
04/23/2019			12000 · *Undeposited ...	Deposit		X	1,309.00	122,819.92

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/23/2019	EFT	CA Public Employee...	-split-	1894	3,727.96	X		119,091.96
04/23/2019		QuickBooks Payroll ...	-split-	Created by Pay...	846.43	X		118,245.53
04/24/2019			12000 · *Undeposited ...	Deposit		X	6,864.02	125,109.55
04/24/2019	EFT	United States Treasury	-split-	94-2484636	119.56	X		124,989.99
04/24/2019	EFT	EDD	-split-	499-0397-4	20.23	X		124,969.76
04/24/2019	EFT	CA Public Employee...	-split-	1894	22.72	X		124,947.04
04/24/2019	DD	Blair, Paul B.	-split-	Direct Deposit		X		124,947.04
04/26/2019			12000 · *Undeposited ...	Deposit		X	18,298.54	143,245.58
04/26/2019			12000 · *Undeposited ...	Deposit		X	100.00	143,345.58
04/26/2019			12000 · *Undeposited ...	Deposit		X	150.00	143,495.58
04/26/2019			12000 · *Undeposited ...	Deposit		X	250.00	143,745.58
04/29/2019	EFT	CalPERS	-split-	ID# 3797238839	7,819.07	X		135,926.51
04/30/2019			12000 · *Undeposited ...	Deposit		X	6,820.38	142,746.89
04/30/2019			12000 · *Undeposited ...	Deposit		X	133.55	142,880.44
04/30/2019			12000 · *Undeposited ...	Deposit		X	3,120.22	146,000.66
04/30/2019			-split-	Deposit		X	260.00	146,260.66
04/30/2019			5065 · Bank service ch...	Service Charge	293.24	X		145,967.42
04/30/2019	8420	City of Exeter	-split-	Acct.# 109-001...	113.52			145,853.90
04/30/2019	8421	Verizon Wireless	6200 · Communication...	Acct. # 370499...	522.37			145,331.53
04/30/2019	8422	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	191.80			145,139.73
04/30/2019	8423	TF Tire & Service	-split-	Acct No. 5470	157.71			144,982.02
04/30/2019	8424	McNeil & Company	-split-	Policy MEUM...	12,999.75			131,982.27
04/30/2019	8425	Valley Pacific Petrol...	6300 · Fuel & Oil	Acct. 71166	2,576.76			129,405.51
04/30/2019	8426	Purchase Power	6530 · Office Expense	8000-9000-038...	420.99			128,984.52
04/30/2019	8427	Southern California ...	-split-	Cust Acct# 2-1...	223.14			128,761.38
04/30/2019	8428	Fresno Oxygen	-split-	Account # 25295	366.21			128,395.17
04/30/2019	8429	Bound Tree Medical,...	-split-	Account # 202...	2,888.63			125,506.54
04/30/2019	8430	Overpayment Recovery	4040 · Overpayments	Call# 18966	1,996.80			123,509.74
04/30/2019	8431	Phyllis De Paoli	4040 · Overpayments	Call #19460	118.75			123,390.99
04/30/2019	8432	Charter Communicati...	6200 · Communications	Acct.# 8203 12...	99.68			123,291.31
04/30/2019	8433	Oasis Security System	6500 · Maintenance:65...	Cust. # 1028	105.00			123,186.31
04/30/2019	8434	Debra Hood, CPA	-split-	March 2019 Ac...	1,650.00			121,536.31
04/30/2019	8435	U.S Bank National A...	-split-	Acct. # 4246 0...	189.95			121,346.36
04/30/2019	8436	Lloyd and Joelle Tur...	6800 · Rents	Rent on Station...	850.00			120,496.36
04/30/2019	8439	Guardian	-split-	Group ID: 00 4...	1,192.72			119,303.64
04/30/2019	8440	Blue Shield of Califo...	-split-	Acct.# W0032...	10,864.67			108,438.97



DISTRICT MANAGER'S REPORT

District Board Meeting June 3rd, 2019

OPERATIONS

- Daily Call Summary for Q1, 2019 (Jan-Mar).
 - o The efforts by the crews to increase daily transports continues to show positive results.
 - o By comparison with last year:

	Calls		Response		Response Ratio		Transports		Trans/Resp Ratio		Units per day		Trans/Unit/Day	
	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19	17/18	18/19
July	454	458	383	350	84.36%	76.42%	285	257	74.41%	73.43%	3.61	3.23	2.54	2.57
August	538	433	452	400	84.01%	92.38%	323	272	71.46%	68.00%	3.71	3.13	2.81	2.80
September	534	392	449	363	84.08%	92.60%	323	268	71.94%	73.83%	3.50	3.13	3.08	2.85
October	466	371	405	340	86.91%	91.64%	288	255	71.11%	75.00%	3.29	3.13	2.82	2.63
November	430	350	377	326	87.67%	93.14%	266	239	70.56%	73.31%	2.93	3.20	3.02	2.49
December	393	334	333	311	84.73%	93.11%	238	239	71.47%	76.85%	2.74	3.06	2.80	2.52
January	346	353	290	327	83.82%	92.63%	200	253	68.97%	77.37%	2.39	3.10	2.70	2.64
February	265	373	220	349	83.02%	93.57%	143	264	65.00%	75.64%	2.39	3.14	2.14	3.00
March	307	435	252	394	82.08%	90.57%	173	307	68.65%	77.92%	2.32	3.23	2.40	3.07
April	327	422	251	378	76.76%	89.57%	160	283	63.75%	74.87%	2.47	3.23	2.16	2.92
May	410	0	334		81.46%	0.00%	225	0	67.37%	0.00%	3.06	0.00	2.37	0.00
June	374	0	328		87.70%	0.00%	216	0	65.85%	0.00%	3.03	0.00	2.37	0.00

- Staffing
 - o We still have one Medic out with injury and one EMT out on leave
 - o We are almost fully staffed at 9 FT Medics and 8 FT EMTs.
 - o We have 4 Per Diem Medics, and 7 Per Diem EMTs.
 - o We continue to have a waiting list for Medics and EMTs.
- Vehicles and Communications Equipment
 - o We have managed to keep all 7 units in operation throughout January and February with only minor interruptions for regular maintenance.

STAFF EVALUATIONS

All Year End performance evaluations of eligible staff have been completed as of May 29th. This focused on staff who met a minimum number of work shifts and hours over the last three months. This year end evaluation consisted of 4 parts: A Self Evaluation, Two Peer Evaluations, and a Manager's Evaluation. There was also a minimum 30 minute one-on-one meeting to review and discuss the completed forms.



EXETER DISTRICT AMBULANCE

**302 E. Palm
Exeter, CA 93221**

**Phone: 559-594-5250
Fax: 559-592-2301**

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Going forward, it is the intention to adjust the evaluation process to replace the one-on-one with a panel in order to provide better feedback.

COMPLIANCE

The first quarter of 2019 was finally done by late April. EDA made our compliance requirements for each of the first three months of the year. We were at 96.93% for January, 100% for February, and 95.69% for March. April and May have not yet been reviewed by CCEMSA.

SERVICE ENHANCEMENTS

Three Rivers community solution

After news last month that Paul Main would take the lead in establishing language for how the compliance clock would be adjusted or stopped on arrival of ALS service, no further activity was seen. It became apparent that I would have to resume working with Mr. Dotson on this portion of the plan and I have thus far been attempting to arrange a follow-up meeting in order to see this portion through.

I have further communicated with the City of Woodlake to keep them informed of the progress of the Three Rivers plan and it's affect on startup of the Woodlake unit.

FINANCIAL

Revenues and Cash Flow

We finally received our GEMT payment of \$71,000. However, this joy is offset by having also received bills from GEMT from audits of the 13/14 and 14/15 years, together totaling about \$15,000 which is due by end of June. We anticipate that the \$71,000 itself will result in about \$10,000 of repayment once it too is audited. This is due to a difference in how certain expenses are viewed between the department that pays the reimbursement and the department that runs the audit. In addition, we received \$21,000 as our May payment of Property Tax revenue. Transport revenues during April and May have been steady and good. However, it should be noted that May's transport numbers are much lower than originally projected, this being felt across the county and across all providers.

GEMT QAF

We have received an invoice for participation in a new GEMT program. This program promises to more than double per-transport revenue but participation comes with an up-front large payment of \$25.23 per qualifying transport. For us, that invoice is \$15,339.84 for Q2. I have sent a request for clarification on whether Public Agencies are eligible for this program. If so, this might be a positive thing after we arrange for payment.

**SIDE LETTER AGREEMENT BETWEEN EXETER DISTRICT AMBULANCE
AND TEAMSTERS LOCAL #517 REGARDING VACATION ACCRUAL**

This Side Letter Agreement is made and entered between Exeter District Ambulance (“District”) and Teamsters Local #517 (“Union). The parties have met and conferred in good faith regarding an issue that arose after the current MOU became effective on November 1, 2018. The issue concerns employees who had reached or exceeded the maximum accrual under the MOU when it became effective on November 1, 2018.

1. Full-Time Paramedics Vacation Accrual.

Article XVIII, Section 1E provides that Full-Time Paramedics and EMTs have a maximum accrual on vacation of three hundred and twenty (320) hours.

Notwithstanding this cap, at any time during the term of this MOU, for a Full-Time Paramedic whose vacation accrual exceeded the maximum accrual rate on November 1, 2018, vacation accrual will be recorded as follows: (i) the November 1, 2018, balance moving forward will be set at 270 hours; and (ii) a Special Vacation Bank balance comprised of the numbers of hours a Full-Time Paramedic had on November 1, 2018, minus 270 hours. For example, if an employee had 600 hours of accrued vacation on November 1, 2018, the following will be implemented: (i) the November 1, 2018, vacation accrued amount will reflect the 320 hours new maximum accrual minus 50 hours which totals 270 hours and (ii) the employee’s Special Vacation Bank will reflect 330 hours.

Hours set aside in the Special Vacation Bank shall not count toward any leave caps. Any hours in the Special Vacation Bank must be used or cashed out by the Full-Time Paramedic not later than June 30, 2020, or they will expire. Hours cashed out from the special bank will be cashed out at the rate of pay the Full-Time Paramedic was earning on November 1, 2018.

2. Full-Time Biller Vacation Accrual.

Article XVIII, Section 2D provides that the position of Biller has a maximum accrual on vacation hours of five (5) weeks or two hundred (200) hours. In the event the employee does not take all of his/her vacation entitlement during the calendar year, the employee may carry over up to the full maximum accrual amount.

Notwithstanding this cap, at any time during the term of this MOU, for a Full-Time Biller whose vacation accrual exceeded the maximum accrual rate on November 1, 2018, vacation accrual will be recorded as follows: (i) the November 1, 2018, balance moving forward will be set at 150 hours; and (ii) a Special Vacation Bank balance comprised of the numbers of hours a Full-Time Biller had on November 1, 2018, minus 50 hours. For example, if an employee had 300 hours of accrued vacation on November 1, 2018, the following will be implemented: (i) the November 1, 2018, vacation accrued amount will reflect the 200 hours new maximum accrual minus 50 hours which totals 150 hours and (ii) the employee’s Special Vacation Bank will reflect 150 hours.

Hours set aside in the Special Vacation Bank shall not count toward any leave caps. Any hours in the Special Vacation Bank must be used or cashed out by the Full-Time Biller not later than June 30, 2020, or they will expire. Hours cashed out from the special bank will be cashed out at the rate of pay the Full-Time Biller was earning on November 1, 2018.

Section 2. The parties expressly represent that the terms of this Side Letter Agreement will be part of the Successor MOU currently under negotiation.

Section 3. Except as expressly modified in this Side Letter Agreement, the terms and conditions of the MOU and the rights, duties, and obligations of the parties thereunder are unchanged and remain in full force and effect.

The parties hereby execute this Side Letter Agreement to Memorandum of Understanding.

DISTRICT

TEAMSTERS LOCAL #517

Adam Pfenning
Board President

Greg Landers
Secretary-Treasurer

Date: _____

Date: _____

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

BETWEEN EXETER DISTRICT AMBULANCE AND DISTRICT MANAGER

This First Amendment to Employment Agreement (“First Amendment”) is made and entered by and between Exeter District Ambulance (“District”) and Peter Sodhy (“Employee”).

R E C I T A L S

WHEREAS, the District and Employee entered an Employment Agreement effective on April 2, 2018; and

WHEREAS, the District and Employee have negotiated modifications to Section 7 “Compensation and Benefits” of the Employment Agreement and wish to modify the Employment Agreement

A G R E E M E N T

NOW, THEREFORE, incorporating the foregoing recitals herein, District and Employee mutually agree as follows:

Section 1. Subsection “a” of Section 7 “Compensation and Benefits” of the Employment Agreement is amended to read as follows:

“Employee shall be paid an annual base salary of \$70,000.00 per year. He will receive pay per the District-established payroll cycle. Partial months of service will be paid on a pro-rata basis. Commencing on _____, Employee’s annual base salary shall be increased to \$73,500.00 per year.”

Section 2. Subsection “j” is added to Section 7 “Compensation and Benefits” of the Employment Agreement to read as follows:

“Commencing on _____, Employee shall receive a \$400.00 allowance each month.”

Section 3. Except as amended by this First Amendment, all terms and conditions of the Employment Agreement shall continue in full force and effect.

(signatures on page 2)

IN WITNESS WHEREOF, the parties have executed this First Amendment to Employment Agreement on the day and year written below.

EXETER AMBULANCE DISTRICT

Adam Pfenning, Board President

Date: _____

EMPLOYEE

Peter Sodhy

Date: _____